

BY-LAWS
BROKEN WHEEL RIDING CLUB, INCORPORATED

ARTICLE I Title, Objectives, Location and Club Colors.

SECTION I Title:

It shall be known as "The Broken Wheel Riding Club, Incorporated".

SECTION II Objectives:

- 1) Stimulate interest in horses and sportsmanship
- 2) Provide recreation and companionship for horse lovers
- 3) Assist members understanding, care, and training of their horses.

SECTION III Place of Business:

The place of business shall be a duly designated place, primarily in the Fox River Valley.

SECTION IV Club Colors:

The Club colors shall be turquoise, white and black.

ARTICLE II

SECTION I

Members of the Club shall be admitted, retained and expelled in the accordance with such rules and regulations as the Board of Directors may from time to time adopt. In all matters governed by the vote of the members, each member in good standing eighteen years of age and over shall be entitled to one vote.

SECTION II

- 1) Meetings shall be held at the rate of one per month, and shall be held at such time and place as may be fixed by the voting members of the club. The election of officers, board members and junior board members shall be elected at the December (or following) meeting of each year with the newly elected officers taking office at the January or February meeting. Notice of election will be given to each member in good standing.
- 2) Only one adult member per family may be an officer.
- 3) Absentee ballots for the elected positions will be made available upon request to any voting member in good standing.

SECTION III

The President and Secretary shall be notified twenty-four (24) hours prior to any special meetings.

SECTION IV

A quorum shall consist of fifteen per cent (15%) of the voting members in good standing. Regular meetings may be held with any number of members present. All meetings dealing with matters of by-laws, pertinent club business, and election of officers shall consist of a quorum.

SECTION V

Any officer of the Club may call the meeting of the members to order and may act as chairman of such meeting, precedence being given as follows: President, Vice President, Secretary, and Treasurer. In the absence of all such officers, members present may elect a chairman. The secretary of the Club shall act as secretary of all meetings of the members, but in his/her absence, the directors may appoint any person to act as secretary of the meeting.

SECTION VI

Whenever in these by-laws the term member or members shall be used, unless otherwise specified, it shall mean a members or member having the right to vote.

SECTION VII Any new member must attend one meeting before participating in any club activity.

ARTICLE III

SECTION I The business and property of the club shall be managed and controlled by the Board of Directors and the Executive Committee. The Board of Directors shall consist of five (5) members, two (2) junior members and should the membership become large enough, it shall be based on the ratio of one (1) director per twenty (20) members. In addition to the directors so elected, all present and past presidents of the club belong as lifetime directors-at-large with a three (3) year voting privilege and then only if still a member in good standing. If a Board of Director misses two board meetings in a row without valid excuse, he or she shall be dismissed as a director but not as a general member. In case of any vacancy in the Board of Directors, he or she shall be replaced by a majority vote of the quorum. The Board of Directors' meetings shall be held at the discretion of the President with notification being given to each Director. A majority of the directors shall be present at each board meeting. The elected Board of Directors may at anytime appoint one director at large for that election year.

SECTION II 1) The Executive Committee shall consist of all officers
2) All members 17 years of age and under shall be considered junior members.

SECTION IV The Board of Directors can conduct business as they see fit as long as it is not contrary to the present by-laws. The Board has the following authorities:
1) The management and activities of the club.
2) The admission of new members.
3) The discipline of the members
4) The removal of officers
5) The expenditures of moneys up to a \$200.00 limit.
6) The auditing of books and records at the end of the year.
7) Oversee the conduction of shows, contests, exhibitions relating to the general purpose of the club.
8) Based on merit, age, and years of service, the Board may choose honorary lifetime members.

SECTION V The duties of the Executive Committee shall be described in further amendments as deemed necessary.

ARTICLE IV OFFICERS AND DUTIES:

SECTION I PRESIDENT: The President shall be the chief executive officer of the Club and shall preside at all meetings of the Board of Directors. He/she shall see the by-laws, rules and regulations of the Club are enforced and shall perform all the other duties that may be prescribed from time to time by the Board of Directors. He/she shall be ex-officio member of all committees.

SECTION II VICE PRESIDENT: In absence of the President, the Vice President shall have the powers and shall perform the duties of the President and such other duties as may be prescribed by the Board of Directors. The Vice President is in charge of the programs for membership meetings.

SECTION III SECRETARY: The secretary shall keep the minutes of all membership and directors meetings. He/she shall be the custodian for documents and records of the club. He/she shall be ex-officio secretary of all committees appointed by the President of the Board of Directors when demanded and to all annual membership meetings. And shall perform such other duties as may be prescribed by the Board of Directors from time to time.

SECTION IV TREASURER: 1) The treasurer shall collect all moneys due to the club. He/she shall disburse the same only upon itemized demands and/or upon the order of the general membership. He/she shall account for all of the same by itemized statements in detail to each monthly meeting of the members and to the Board of Directors at their discretion. 2) All bills are to be approved at the club meeting, except Sunshine Gifts. And shall perform such other duties as may be prescribed by the Board of Directors from time to time.

ARTICLE V

SECTION I The Board of Directors shall have the power to go through the by-laws and propose changes, but must have the club approval at two consecutive general meetings before any changes may be revised.

SECTION II Members shall be admitted to the club on signed applications submitted with the initial application fee, unless rejected in thirty days. Any applicant under eighteen must have written permission from the parent or guardian, unless the parent or guardian is a member of the club.

SECTION III 1) Dues shall be a set amount as stated on the current application. A set amount per individual and per family yearly to be paid in full by December 31st. January 1st, members of the previous year will be charged a \$5 late fee for membership renewal. Application can be denied by Club Officers and the Board at any board meeting.
2) If someone wants to quit the club, no dues will be refunded.
3) A family representative must be present at one meeting a year. If they do not, membership renewal will be reviewed and approved by the board.
4) A family consists of two or more members in one household.

GENERAL RULES AND INFORMATION

CLOSED SHOW RULES

It was felt that some set rules must be made to deal with club closed shows.

1) Whips and spurs are NOT allowed at closed shows so that everyone has the same chance.

- 2) In all shows, the committee chairman shall have complete authority to run classes and to make decisions as he/she sees fit.
- 3) No one under 18 years of age may show a stallion in any class.

OFFENDERS RULES

It was felt that some set rules must be made to deal with offenders, as our Club is engaged in many outside activities.

- 1) Any and all offenses will be dealt with by the Board of Directors and officers. After the first offense they will be given a warning and will be put on probation.
- 2) After the second offense, they will be automatically excluded from the next club activity, other than regular membership meetings.
- 3) After the third offense, they will be expelled from the Club. This will be applied for the entire membership in the Club, and shall be a standing mark on their record.

Revised 2/1/01